



This document sets out the rules that govern the Town of Snowmass Village, Community Garden the “Garden”. These Rules are intended to help all our Gardeners grow fresh, healthy food in a thriving garden, creating a sense of community among our gardeners and to help the Garden to be a good neighbor.

The Town of Snowmass Village, Parks, Recreation and Trails Department the “Town” is the owner of the land for the Garden, sponsors the Garden and administers these Rules. Every person who has a plot in the Garden called “Gardeners” must sign a legal agreement with the Town in which the Gardener agrees to comply with these Rules.

The Rules are intended to:

- Maintain the safety of all participants
- Maintain property safety
- Prevent disputes
- Provide a fair method for resolving disputes to prevent them from escalating
- Prevent disturbances to neighboring property owners and residents

A. Access to the Garden	
Season	The Garden is open and accessible May 15th – November 15 , annually
Hours	Gardeners may be in the Garden between dawn and dusk.
Security and Access	The Town will give each gardener the combination or code to open the lock, if present. Gardeners are responsible for locking the gate if there are no other individuals in the Garden. Gardeners will follow any additional security guidelines that may be announced by Town.
Vehicles	The Garden at Cathy Robinson Park has limited parking Monday-Friday during the hours of 7:45-5:15; Little Red School House employees and drop off pick up. The garden was placed in an area easily accessed via walking or biking.

B. Garden Plots	
Use of own Plot	Gardeners may use only the plots assigned to them by the Town. Gardeners will maintain their plants within their plots and will trim any plants that extend into neighboring plots or into common areas. Gardeners may not alter the dimensions of their plot. Gardeners must discuss with Sponsor the use of trellises or other support devices to contain unruly crops.
Plantings	Gardeners may plant annual vegetables, fruits, and flowers. Gardeners may not grow any plants above 4 feet in height or use plant-supporting structures that impede security of the garden or impede adjacent gardeners’ access to sunlight by the nature of their height. Some perennials are permitted on the condition that you reserve your plot for a 3-year contract. Cane fruit (raspberries, blackberries, etc.) and fruit trees are not permitted. Check with Sponsor prior to planting perennials.
Supplies	Gardeners are solely responsible for the planning and management of their own plots, including providing their own seeds, plants, fertilizer, and any tools not provided by the Town or Gardeners collectively.

Organic Methods	Gardeners will garden organically. Use of pesticides, herbicides and fertilizers made from synthetic chemicals are prohibited . Round-up or any product containing 2,4-Dichlorophenoxyacetic acid will not be used in the Town of Snowmass Village. Gardeners will check with the Town before applying any fertilizers, pesticides, herbicides, or rodenticides that are labeled “organic.” Use of compost, organic mulch, and weeding is always acceptable.
Tires	Tires used as garden containers/aids are not permitted on site because they leach cadmium into the soil and plants.
Soil Amendments	Do not use horse manure in the garden. There has been a recent increase in indigestible herbicides found in the hay that many horses are fed. If affected manure is applied to the garden, the soil will be unusable for up to 7 years. Do not use hay as a mulch; it often contains many weed seeds. Make sure that you know the difference between straw and hay. Do not use wood ash in the garden. This raises the pH of the soil too much. Cured compost, un-sprayed grass clippings, leaves and straw are acceptable soil amendments.
Compost	Due to Town codes and Wildlife concerns, we will not be composting at this time.
Soil Cultivation	The garden was built using layers of compost and topsoil.
Maintenance	Plots must be reasonably maintained at all times. Reasonably maintained means weeds are under control and produce is being harvested; gardens do not have to be picture perfect and absolutely weed free. Gardeners will maintain adjacent paths in a clean and neat fashion, promptly removing any weeds, overgrowth, or other waste as needed. If a plot appears untended (weeds overgrown or unharvested produce) you will receive a “weedy warning” letter. You will have 14 days from the date of the letter to clean up your plot. If it is not cleaned up after 14 days, your plot will be reassigned, and your plot fee and garden contents will be forfeited.
Trash	Gardeners are responsible for hauling and disposing of their own trash, such as weeds, boxes, trays, bags, packets, and similar items. You are welcome to use the large dumpster at the Little Red Schoolhouse.
Water	Each Gardener is responsible for watering his or her own plot using the hose provided by Town or Gardeners collectively. Gardeners will not overwater their plants; the cost of water is included in the cost of plot rental, so any excessive water usage may cause the cost of plot rental to increase the following year. Do not leave water on unattended. Timers and drip irrigation are not acceptable.
Tools	Gardeners may bring their own tools into the Garden to use in their plots, but they cannot store any tools in the Garden. Tools must be stored in the shed provided (behind the bathrooms). Gardeners are responsible for any damage caused by tools they bring into the Garden and so should use them with care. Gardeners may not use any power tools, such as those that require gasoline, batteries, or electricity.
Absence	Gardeners may not abandon their plots. Abandonment means failing to maintain a plot for 2 weeks. If a Gardener expects to be away from the Garden for more than 2 weeks, but less than 6 six weeks, he or she must inform Sponsor. The Gardener will then determine an alternative, such as a temporary substitute. Gardeners who are away for more than 6 weeks will lose their plots.

No Personal Property	Gardeners may not keep any personal property on their plots or in the Garden when they are not in the Garden. If Gardeners leave personal property on their plots after the termination of their participation in the Garden, the Town can keep and sell the abandoned property.
Communication	Gardeners shall maintain open and regular communication with the Parks, Open Space and Trails Manager and report any and all issues, concerns, conflicts, or problems. Gardeners are encouraged to share knowledge and resources through communication with other gardeners.

C. Common Areas and Responsibilities	
Common Responsibilities	Gardeners will keep clean and neat any common areas, such as pathways and storage sheds. Gardeners will promptly report any concerns about the safety of the Garden to the Town. If there is vandalism, storm damage, or other damage to the Garden, all Gardeners are expected to help in cleaning up and restoring the Garden to its prior condition, but the Sponsor will bear the cost of the repairs.
Garden Work Days	All gardeners are encouraged participate in 2 Garden Workdays per year, where they participate in cleaning, maintaining, and expanding the Garden.

D. Communication	
Garden Management	The Town of Snowmass Village has complete authority to interpret the Rules and make decisions.
Communication	The Town may designate one member as a “Garden Coordinator” to be the official point of contact for the Town and Gardeners.
Contact Information	The Town will provide a bulletin/announcement board in the garden. The Parks, Open Space and Trails Manager will post contact numbers on the board in the Garden. Gardeners must tell the Manager of any change in their contact e-mail addresses or phone numbers.
Gardener Input	Gardeners are encouraged to provide suggestions about Garden operations to the Parks, Open Space and Trails Manager. Gardeners should contact the Coordinator directly at the number provided by the Coordinator with any questions relating to day- to-day operational matters.
Gardener Orientation	New Gardeners must attend a Town-led orientation to become familiar with how the Garden functions and their responsibilities as a Gardener.
Annual Meeting	Once a year, the Town will invite all Gardeners to an annual meeting to notify Gardeners of any changes made in how the Garden operates, these Rules, in assignments of plots, to discuss any issues or concerns. The Town will send information of the annual meeting via email no fewer than 14 days in advance.
Confidentiality	The Town and other Gardeners will not use any personally identifiable information, including Gardener’s name, email address, telephone number, or street address, for purposes other than the operation of the Garden.

GENERAL GARDEN RULES

E. Conduct	
General Conduct	Gardeners are expected to be civil, honest, and cooperative in dealing with the Landowner, Sponsor, Garden neighbors, other Gardeners, and guests of other Gardeners.

Guests	Gardeners may bring guests, including children, into the Garden, provided that the guests comply with the Rules. Gardeners will supervise any child under the age of sixteen. Gardeners will be responsible for the conduct of children and their guests including making sure they do not damage or interfere with activities on other plots or otherwise engage in inappropriate conduct. Guest violations of these Rules are treated as violations by the Gardener.
Pets	Gardeners may not bring any pets or animals into the Garden, including for burial.
Respect Others' Property	Gardeners may not enter other plots, use another Gardener's tools or supplies, or harvest another Gardener's produce, without the explicit permission of the other Gardener. Gardeners may not enter property next to the Garden without the owner's permission.
No Illegal Plants	Gardeners may not grow any plants considered illegal under state or federal law. For example, Gardeners may not grow Cannabis sativa (marijuana), whether or not the use of marijuana may be lawful for medical purposes under state law.
No Firearms	Gardeners may not carry, use, or store firearms in the Garden.
No Smoking	Gardeners may not smoke or use chewing tobacco in the Garden.
No Alcohol/Drug Use	Gardeners may not consume or use alcohol or illegal drugs while on the Garden premises. Gardeners may not bring alcohol or illegal drugs onto the Garden premises. Gardeners may not come into the Garden while under the influence of alcohol or illegal drugs.
No Sexual Relations	Gardeners may not engage in sexual relations in the Garden.
No Fires or Cooking	Gardeners may not start or maintain a campfire, burn weeds, use a barbecue grill, or cook in the Garden. Cooking/barbecuing may be allowed under special circumstances, such as a garden-wide harvest party, with prior discussion and approval from Parks, Open Space and Trails Manager.
No Loud Music	Gardeners may not play music or the radio loud enough to be a nuisance to other Gardeners or to the Garden's neighbors.
No Sales	The Garden is for personal, noncommercial use only; Gardeners may not sell any produce or flowers grown in the Garden.

F. Problems	
Dispute Resolution	Gardeners will raise with the Coordinator any disputes about the Garden or with fellow Gardeners. The Coordinator and the Town will have the power to hear these disputes and will resolve them in the best interest of the Garden.
Rules Violation	Gardeners may lose their rights to participate in the Garden if they fail to comply with any of these Rules. The Sponsor may, at its discretion, terminate immediately the Gardener's right to participate in the Garden. If that occurs, the Gardener must leave the Garden by the end of Garden hours on the termination day and may not reenter without Sponsor's permission. If a Gardener violates any of these Rules, Sponsor will inform Gardener of the violation by sending an email to Gardener and/or putting a red flag on Gardener's plot. Gardener will have one week to correct the violation. If

	the violation is not corrected within one week, as determined by the Town in its discretion, the Town may, at its discretion, terminate the Gardener's Agreement. After termination, Gardener will have one week to harvest and clean up the plot. Upon termination for any reason, a Gardener will promptly return to the Town any Town property. Terminated Gardeners are not entitled to any refunds or other payments from the Town.
No Limit on Sponsor Rights	The process described in this Section G does not (i) limit the Town's ability to enforce its rights under these Rules; (ii) limit or qualify a Gardener's obligation to comply with applicable law or the Rules; or (iii) limit the Town's right to notify and/or involve government authorities as it may determine.
No Refund or Other Claims	Gardeners under no circumstances will be entitled, directly or indirectly, to any refunds, any direct, incidental, consequential, punitive, or other damages, any other forms of compensation from the Sponsor or to obtain an injunction, specific performance, or other equitable remedy, as a consequence of termination from participation in the Garden.

G. Other Provisions	
Changes in the Rules	The Town may amend these Rules in its discretion without advance notice. The Town will provide all Gardeners with a copy of the current Rules, will post a copy of the current Rules at the Garden. The Gardeners, through the Parks, Open Space, and Trails Manager, may propose Rules for the Town's consideration.
Waiver	Any waiver by the Town of these Rules must be in writing and signed by the Town. Failure, neglect, or delay by the Town at any time to enforce the provision of these Rules will not be considered a waiver of the Town's rights under these Rules. Waiver of any breach or provision of these Rules or failure to enforce any breach or provision of these Rules will not be considered a waiver of any later breach or the right to enforce any provision of these Rules.
No Discrimination	The Town will not discriminate on the basis of race, color, national origin, religion, sex, disability, age, medical condition, ancestry, marital status, citizenship, sexual orientation, gender identity, or status as a veteran.

TOSV COMMUNITY GARDEN GENERAL
GARDEN RULES

I have read and understand these Rules and will be held accountable to them.

Printed Name	Signature	Date
Address	E-mail	
	Phone	Cell

Printed Name	Signature	Date
Address	E-mail	
	Phone	Cell